

## Job description

<b>Job title:</b>	<b>Workshop Engineer</b>
<b>Status:</b>	<b>Full-time</b>
<b>Salary:</b>	<b>Negotiable depending on experience</b>
<b>Reports to:</b>	<b>Managing Director</b>
<b>Location:</b>	<b>Whiteside Computer Services Ltd 14 Castle Street, Thetford, Norfolk, IP24 2DW</b>
<b>Hours:</b>	<b>Start time: 9.00                      End time: 5.30</b>
<b>Days of work:</b>	<b>Monday - Friday</b>
<b>Holidays:</b>	<b>20 days excluding Bank holidays  Will also be paid for Bank holidays</b>
<b>Overall purpose:</b>	<b>Dealing with customers in a retail and workshop environment. Building and repairing computer systems.</b>
<b>Key responsibilities for this job:</b>	<b>Talking to customers and advising them with regard to their computer needs. Computer and peripheral sales. Hardware &amp; software trouble-shooting &amp; diagnostics. Building and repairing customers equipment. Telephone sales &amp; support.</b>
<b>Knowledge and experience required:</b>	<b>Hands on experience and an in depth knowledge of the following is essential; Building and repairing of PC's. All Micro-soft operating systems and software packages. The successful candidate will be of smart appearance and be both confident and courteous at all times.</b>
<b>Working environment:</b>	<b>The job is situated in a busy and challenging environment, at times working under pressure.</b>